

Environmental Health checklist Food premises applying for development consent

If you are applying for development consent for a new food business or for changes to an existing food business, please include all the information that Council's Environmental Health team will need to review your application.

We need:

- A document giving a **brief overview** of:
 - the types of activities
 - number of patrons
 - food processing to be carried out on the premises
 - the types of food involved and
 - the steps involved in food handling from food delivery to delivery of end-product to customers.

- A **site plan** - to a suitable scale (eg 1:100) including car parking, waste storage area, adjacent land uses, grease trap, wash down areas and toilet facilities.

- A **floor plan** - to a suitable scale (eg 1:50).

- Sectional elevation drawings** - to a suitable scale (eg 1:50) showing all fittings and equipment and finishes to floors, walls and ceilings.

- Hydraulic plans** (plumbing details) - to a suitable scale (eg 1:50) showing trade waste facilities such as sink screens, basket arrestors, grease traps and wash down areas that discharge to sewerage.

- Mechanical exhaust ventilation drawings** (ie plans, elevation and schematic diagrams, where applicable) - to a suitable scale (eg 1:50) or be able to demonstrate that the system will be designed in accordance with relevant standards.

- A **Waste and recycling management plan**

Including this information when your application is submitted to Council will save food businesses, Council officers, architects and developers time and resources.

Thank you.